

Surratt House Museum | *Private Group Tour Reservation Form*

We at the Surratt House Museum respectfully request that groups of 8 or more people make reservations using this form. Once finished, please email it to surratthouse@pgparks.com. You may expect a response within 48 hours. Thank you for your patience and cooperation.

Name of Group:

Name of Coordinator:

Coordinator Mobile Number:

Coordinator Email Address:

Please note that the Surratt House Museum is regularly open for tours Thursday through Sunday from 11 am to 4 pm. To ensure a quality experience for all, we encourage groups of 10+ people to schedule excursions on Tuesdays and Wednesdays or before 11 am on the days when the museum has public hours. A typical tour lasts 60 minutes. If you desire a more succinct or in-depth experience, please make your desires known in the comments section below.

Preferred Visit Date:

Preferred Visit Time:

Alternative Visit Date:

Alternative Visit Time:

For private tours, the Surratt House charges \$5 for every person over 18 and \$2 for every person under 18. For all groups, so we need to process only a single transaction at the time of your arrival, we ask that you please collect the total admission cost for your party from them before you arrive. At least 30 days prior to your visit, a non-refundable \$25 confirmation fee will need to be collected over the phone using either a debit or credit card. For 501(c)(3)s only, at the time of your arrival, we deduct this fee from your total admission cost. Please keep this credit in mind when collecting said total from your party. For all groups whose admission costs total less than \$25, the difference will be counted as a donation to the museum. For-profit tour companies will also be charged a \$100 fee in addition to the costs detailed above.

Number of People Over 18:

Number of People Under 18:

Reasonable Accommodations / Additional Comments:

