




MONTGOMERY COUNTY DEPARTMENT OF PARKS
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

TO: Prospective Offerors

FROM: Lisa Alderson, Contracts and Procurement Supervisor 

SUBJECT: **Addendum No. 1**
RFP No. P40-100
Meadowside Nature Center Experiential Exhibit

DATE: August 2, 2019

This addendum provides clarifications and responses to questions, modifications to the RFP, and the pre-proposal meeting sign-in sheet. Added text is shown in bold and italics (ex: *added text*) and deleted text is shown in strikethrough (ex: ~~deleted text~~).

MISCELLANEOUS

The Deadline for Proposals is extended to August 12, 2019 at 2:00 p.m.

CLARIFICATIONS/ADDITIONAL INFORMATION

1. **Performance and Payment Bonds will not be required for this project.**
2. Cost proposals must be all-inclusive and fully burdened. There will be no reimbursement for travel expenses incurred during the normal performance of the scope of work.
3. Offerors should assume the number and frequency of meetings as described in Part IV of the RFP; however, the Commission is amenable to conducting design phase meetings via videoconference when in-person meetings are deemed unnecessary.
4. Offerors should be registered with the Maryland State Department of Assessments and Taxation as well as with the Commission; the selected contractor must be registered with both agencies before a contract can be executed.
5. The total time for completion of all work under this project is 820 calendar days (see pg. 88, "Time for Completion..."). In developing the preliminary project schedule required as part of the proposal submission, it is recommended that Offerors include 90 days for review and approval of any permit submittals.
6. Reference RFP Part V, page 117, Section 9. Registered Design Professionals: Any drawings or design documents submitted to the Montgomery County Department of Permitting Services (and/or any other local permitting agency or Authority Having Jurisdiction) must be stamped



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by a Registered Design Professional or Design Engineer of Record licensed in the State of Maryland. Section 9 is revised as follows:

9. Registered Design Professionals

Individuals or firms providing architectural, structural, mechanical, and/or electrical services under this contract shall be licensed professionals in the area of expertise utilized for this Project. Registered Design Professionals or Design Engineers of Record who certify the work by stamping drawings or specifications shall hold a license in the State of Maryland ~~or another State where the individual or firm is established under that license~~. Copies of professional licenses shall ***are not required to*** be submitted with the Offeror's Proposal documents, ~~in Tab 5~~ ***but shall be provided if requested by the Commission at any time during the evaluation/contract award process.***

Offerors are advised that the Commission will be engaging the services of a Maryland licensed engineer for the other interior renovation work (not covered by this RFP), and the selected contractor will have the option of subcontracting with the same firm if they do not already have a Maryland licensed engineer on their team.

RESPONSES TO QUESTIONS

1. **QUESTION:** Are elements of the current exhibit available to be reused in the new experiential exhibit?

RESPONSE: The general intent is to demo the entire space, but if there are elements in the current exhibit that the contractor would like to keep for reuse (e.g. trees, rocks), they can be set aside and saved from the demolition.

2. **QUESTION:** Is demolition of the existing exhibit included in the \$320,000 budget?

RESPONSE: No – the demolition will be done by M-NCPPC.

3. **QUESTION:** Is building work (wall/floor finishing, electrical, lighting) part of the \$320,000 budget?

RESPONSE: The cost of all items for the work in the Exhibit Room, including wall/floor finishes, MEP, etc., is part of the \$320,000.

4. **QUESTION:** Tab 2, Section 9 indicates "Individuals or firms providing architectural, structural, mechanical, and/or electrical services under this contract shall be licensed professionals in the area of expertise utilized for this Project." Typically, these licensed roles are not required for exhibit design and fabrication projects - can you clarify which are expected for this project and why?



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RESPONSE: See #6 under Clarifications above. If the design requires any architectural, structural, mechanical, and/or electrical work, then a professional license for the appropriate discipline(s) is required.

5. **QUESTION:** Is a floor plan of the expected exhibit area available?

RESPONSE: A floor plan can be found on page 104 of the RFP. The exhibit space is roughly 30' x 40' with a ceiling height of 10'10". An AutoCAD file of the floor plan can be provided to the selected contractor upon request.

All other terms and conditions of RFP No. P40-100 remain unchanged.

Please sign below as acknowledgment of receipt of Addendum No. 1 and include with your proposal.

Signature:
Print Name:
Firm:
Address:
Date:

Attachment: Pre-Proposal Meeting Sign-In Sheet